



Print, scan and copy securely with:
TA Triumph-Adler LegalPack

Document processing solutions to help your Practice grow

Your solution to confidential and accountable document processing is here

The TA LegalPack has been designed to improve efficiencies within document management for legal practices. TA Triumph-Adler's long history within print management has enabled us to develop expert insights into the issues faced by the legal industry and address them with our LegalPack solution.

Cost Control and Client Billing

A good practice needs to track the costs of all documents while providing client and business confidentiality. A core feature of TA LegalPack is the ability to audit and report on printing and copying costs.

Many legal Practices struggle to bill for printing, copying and scanning accurately. Our LegalPack includes a client billing feature, making it easy to bill the right client or case accordingly. Features include:

- Client or case billing codes can be used or imported.
- All document input and output is audited per user, team or office.
- Additional costs can be applied to ensure correct internal charging.
- Detailed reporting is a standard feature.
- Limits can be applied to ensure that costs are kept under control.

Environment

To reduce waste caused by sending print jobs to the wrong device, we include the market leading 'Pull Printing' feature, which holds printing jobs on a central server so you can walk up to any device at any location and print your documents. Assign rules to printing to ensure maximum productivity and cost control as well as keeping in line with any Practice Environmental Policies.

Efficient

The LegalPack features have been carefully considered to ensure logical, efficient workflows are implemented to automate as much of the digital trajectory of your business documents as possible. This not only reduces administrative time spent on storing and sourcing necessary documents, but also reduces the risk of security breaches. Costs for you and your clients can be tracked and managed easily, keeping everyone's print and scan costs down.

Data Confidentiality

TA Triumph-Adler take security seriously. Our LegalPack enables documents to be encrypted and stored centrally, ready for release at any device on demand. Unprinted documents can be deleted after a pre-determined time-frame, and rules can be set to ensure scanned documents go to the correct folders – reducing the risks posed by manual errors. Other key features of the LegalPack include:

- Data security at the device can be controlled with EAL3 level data overwrite.
- Security watermarks can be easily added.
- Only authorised users can access the system, with guest access easy to manage.
- Options such as USB printing can be disabled.

For more information about TA Triumph-Adler and how they can help your business
 call **01793 783 298** or email
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